



# EOTC Application Info

Please note this information is to assist you in your EOTC application process. IT DOES NOT replace your schools internal Health & Safety Policy or its associated forms.

## What is this event?

### **Untitled: Creative Futures Conference is Designed to:**

This conference is designed for Senior Secondary School & Tertiary Visual Art and Creative Media students. It is an opportunity for them to access, discover and engage with successful artists who are working within the wider creative industry. It is our aim to inspire students to consider their own creative futures and what pathway they might take to achieve their creative career goals.

The concept behind the name Untitled is that just as a new artwork is untitled or a blank digital document is untitled before it evolves, so too are our students. They don't know what they don't know, and they are indeed blank canvas's ready to evolve into something special as they develop their individual skills and talents.

**We are excited about Untitled: Creative Futures Conference for its uniqueness; there is currently no other conference of its kind in New Zealand that is specifically designed for students to explore their creative career pathways.**

Each Untitled: Creative Futures Conference is based around a theme that relates to working in the creative industry. This years theme is: The Passion Project vs. The Client Brief. It will be interesting to hear how our speakers work between these two quite different approaches to their work.

## Why does is this event exist?

### **The role of Education Outside the Classroom:**

As educators, we can only do so much in the classroom. Students who take Visual Art or Creative subjects at school often miss out on career focused opportunities due to there being a general lack of these for the creative industry.

This conference is an enrichment event that aims to give students the opportunity to listen to guest speakers who are successfully working in the wider creative industry. This experience gives students a sense of belonging to a larger creative community and access to positive role models. It also hopes to highlight the huge range of career opportunities available.

At this years event Massey University will be on site to site student work and issue 'pre-approval' to their Bachelor of Design and Fine Art Degree programmes. We also have information and stalls from UCOL Palmerston North and Yoobee School of Design who are based in Auckland, Wellington or Christchurch.

Our guest speakers this year represent a wide media skill base including but not limited to: Digital Creative Media, Photography, Design, and Animation, Painting, Printmaking and Sculpture. These have direct links to the Visual Art, Media Studies and Digital Technology curriculum areas and offer students the opportunity to consider where their skills, talent and personal interest might take them in their very own creative futures.

# Where is this event happening?

## **The Venue: Location & Heating:**

### **The Regent Theatre, Broadway Avenue, Palmerston North.**

An old historic building in the heart of Palmerston North. The building has multiple exits and a safety plan in case of emergency. This will be spoken about in detail in the first session by the MC and is a requirement of the Health and Safety policy of the Regent Theatre itself.

There is heating in the venue but due to the size of the auditorium and the early start it will take a while to heat up. It is advised that students and teachers bring a warm jacket and dress warmly.

Ushers will direct staff and students to their seats and be available for assistance on the day.

There is a first aid kit in the office at the Regent Theatre.

The Hospital is 10 minutes drive away in case of a medical emergency call 111 and ask for an Ambulance. There is also a health care centre across the road in the Downtown Plaza called The Health Hub <https://www.hhpnz.nz>

# What happens at break times?

## **Breaks, Food & Drink:**

There will be a total of three breaks during the day. Participants will be asked to leave the theatre during these times and encouraged to go for a walk, get fresh air, have something to eat and drink so that they return to the sessions refreshed.

There are many cafés and fast food outlets within a 2-5 minute walk from the Regent Theatre.

Students would need to bring their own money to purchase morning tea, lunch and afternoon tea. This **will not be** provided as part of the event.

Untitled: Creative Futures Conference is an drug and alcohol free event. There is also NO SMOKING/VAPING permitted.

# Legal responsibilities of schools:

## **Legal Responsibilities of the School:**

Education outside the classroom (EOTC) and health and safety.

The primary purpose of the EOTC: Bringing the Curriculum Alive guidelines is to support teaching and learning of the New Zealand Curriculum or Te Marautanga o Aotearoa. However, the guidelines should be applied as a good-practice guide for STAR courses

A school's EOTC policy and procedures should also contain health and safety procedures applicable to STAR activities.

Under the Education Act 1989, the Health and Safety in Employment Act 1992, and the Health and Safety in Employment Regulations 1995, boards of trustees are legally responsible for the students who take part in EOTC. The same statutory responsibilities apply to students undertaking STAR activities with external providers or in a workplace.

## **Behaviour and Standard of Dress:**

The Event will be run in a large auditorium / theatre. Students will be asked to remain seated where possible during speaking times. We also ask that teachers monitor the behaviour of their students and ensure they act in a respectful and responsible manner during the event. Any individual acting inappropriately during the conference or disturbing other participants will be asked to leave. **No refund will be given under these circumstances.**

Teachers are expected to monitor and look after their own students both during the event and outside the venue.

Untitled Creative Futures Conference takes no responsibility for the administering of student attendance during the conference. Each teacher is responsible for their own students.

It is up to the individual school and their internal policies as to whether students wear their school uniform or mufti. If students are wearing mufti we ask that it is smart casual and that no gang colours, logos etc. are displayed at the event.